

**Florida Association of Realtors® Disaster Relief Fund
Request for Assistance**

1. Applicant's Name	
2. Local Board/Association	
3. Real Estate Firm Name/Address	Firm: Address: City/State: Zip:
4. Office Phone	() -
5. E-mail Address/Cell Phone	Email address: Cell: () -
6. Signature of Applicant	
7. Damaged Property. If damage to both home and office, two separate applications must be submitted.	Is this request for your personal residence? Yes <input type="checkbox"/> No <input type="checkbox"/> Is this request for your office? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, you must be the broker/owner of record. Do you Own <input type="checkbox"/> or Rent <input type="checkbox"/> ?
8. Disaster Type & Images	Date and type of Disaster _____ May we utilize your images? Yes <input type="checkbox"/> No <input type="checkbox"/>
9. Describe Damage Required Attachments: *Photos showing damage, *Insurance summary page, *Contractor estimates *Insurance Adjustor Assessment	
10. Insurance Coverage	Insurance Co. Name: Total Deductible Amount: \$
11. Address of Damage	Address: City: Zip:
12. If claim approved, mailing address to receive funds:	Name: _____ Address: _____ _____
13. THIS SECTION FOR OFFICE USE ONLY	
Remarks _____ _____	
Approved <input type="checkbox"/> Check # _____ Amount \$ _____ Denied <input type="checkbox"/>	
By Trustee: _____ Date: _____	

Send completed form to: irmarelief@floridarealtors.org OR Florida Association of Realtors® DRF, PO
Box 725025, Orlando FL 32872-5022
Questions: 407-438-1400, ext. 2426

Request for Assistance Information and Application

The Florida Association of REALTORS® Disaster Relief Fund was established to raise and distribute funds for members of the REALTOR® Family who have experienced substantial damage or loss to their residence or office due to a disaster.

Minimum Qualifications to Request Assistance

Applicants must be a member of the REALTOR® family prior to the disaster and whose home or real estate office has sustained serious physical and/or structural damage to include but not limited to water intrusion. The following types of damage **may not qualify for assistance** from the Disaster Relief Fund: loss of or damage to outbuildings, cars, boats & recreational vehicles, pool & patio enclosures, pool pumps or pool equipment, blown shingles, personal property, landscaping including downed trees and debris removal, loss of perishable food, fencing, driveways and sidewalks, office signage, other minor damage, loss of income and investment/rental property.

How to Apply for Disaster Relief Assistance

Attach the following items:

1. The attached application must be completed in its entirety, include appropriate signatures, and must be accompanied by:
 - a) Color photos showing damage (digital preferred; **please note that attachment file size limitations vary by service provider. We recommend that you limit total file attachments to 20MB or less. If you need to send additional files, you can do so by sending multiple emails**) and insurance summary page showing deductible and coverage information; and
 - b) A written assessment from your insurance company and estimate to replace or repair damaged areas; and
 - c) Include qualifying repair receipts to date and any additional information which may assist with describing your disaster and subsequent damage.
 - d) Two separate applications are required if both your broker office and residence sustained damage.

Instructions for Application Completion

The list below corresponds with the numbering on the DRF Application. If you have any questions regarding completion of the DRF Application, please contact the Florida Realtors' Office at 407-438-1400 or irmarelief@floridarealtors.org

- 1-5. Complete your business and Florida Realtors membership information.
6. Signature of applicant seeking assistance.
7. Check appropriate boxes to indicate residence or office.

Check if own or rent.
8. Note date and type of disaster (e.g. 2017 Hurricane Irma). Answer the question concerning anonymously utilizing your images.
9. Describe the damage that is shown in the photographs.
10. Note the name of the insurance company and deductible amount.
11. Note the physical address of the damaged property you are applying for assistance.
12. Address which funds (via check) can be mailed to you if different from #11.
13. **DO NOT WRITE IN THIS AREA – FOR TRUSTEE ONLY.**

Send the application and noted documentation to the address noted at the bottom of the application.